

ENGINEERING LECTURES

WEEK #1

Description, explanation, and operation of ORI console, turntables and announcer controls. Includes cueing of records, putting records on the air, and announcer on the air. Also etc., pot, VJ meter, etc. Includes segues, themes, fades and hand signals.

SEVENTH SHIFT DAY

OCT 14-19

WEEK #2

SUPERVISOR'S PROGRAM LECTURE

Same as above in Unit, including a discussion of 3-speed turntable.

1. CONSTITUTION OF WYBC

A. NON-PROFIT STATUS

B. INCORPORATION UNDER CONNECTICUT STATE LAW

2. BOARD OF GOVERNERS

A. THEIR LEGAL STATUS, WHO ARE THEY

B. ELECTION OF THE BOARD OF GOVERNORS, WHEN DO THEY MEET

C. RECENT CHANGES AND PROPOSALS THAT EFFECT THE BOARD

3. REVIEW OF BY-LAWS

A. PROCESS OF AMENDMENT

B. ELECTIONS EXECUTIVE COMMITTEE, HEELERS, BOARD OF GOVERNORS

C. WHO IS ALLOWED TO VOTE, WHEN ETC.

Set up and use of all remotes, as well as all possible circumstances to be encountered at the remote location. Talk-back

SUPERVISOR'S ENGINEERING LECTURE

1. REVIEW THE SETTING UP OF REMOTES

2. COMPLETE FM SIGN-ON AND SIGN-OFF PROCEDURE

A. PROCEED SLOWLY, EXPLAINING CAREFULLY STEP BY STEP

THIS WILL PROBABLY BE ON ANY FIANL ENGINEERING TEST SO MAKE SURE THEY GET IT.

Entire FM sign-on and sign-off procedure, as well as review of AM sign-on and sign-off.

WEEK #3

Onerear review, with emphasis on hairy things not yet covered. Emergency operations in particular, covering all phases of possible crumps. General questions from floor.

DRL/CH